

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

December 18, 1980

**For the confidential information
of the Board of Trustee**

THE UNIVERSITY OF WYOMING

Minutes of the Trustees
December 18, 1980

<u>Table of Contents</u>	<u>Page</u>
ROLL CALL-----	1
APPROVAL OF MINUTES-----	1
REPORT OF PERSONNEL COMMITTEE-----	2
APPOINTMENTS	
1. William Henry Bohl-----	2
2. Edward B. Bradley-----	2
3. Louis Ross Richardson-----	2
4. Connie Jane Cecil-----	3
5. Cassie L. Murphy-----	3
HONORIFIC APPOINTMENTS	
1. Jan F. Branthaver-----	3
2. Daniel A. Netzel-----	3
3. Katsuhiko Nomura-----	3
4. Major Wilbert J. Radosevich-----	3
5. Major Douglas W. Richmond-----	3
PART-TIME APPOINTMENTS-----	3
CONTINUATION OF PROBATIONARY APPOINTMENTS-----	4
LEAVES OF ABSENCE	
1. Mary Louise Salstad-----	10
2. Charles E. Fisher-----	10
3. Abdel-Fattah Amr-----	10
SABBATICAL LEAVES	
1. Glenn Roehrkasse-----	10
2. John E. Lloyd-----	11
3. David A. Jaeger-----	11
4. Henry R. Bauer-----	11
5. William C. Donaghy-----	11
6. John E. Wideman-----	11
7. Melfried Olson-----	11
8. Carlos Mellizo-Cuadrado-----	11
9. Klaus Dieter Hanson-----	11
10. Walter T. Grandy-----	12
11. Charles Ray Smith-----	12
12. David J. Hofmann-----	12
13. Edwin Flittie-----	12
14. E. C. Reynolds-----	12
15. Clarence W. Bahs-----	12

SABBATICAL LEAVES, Continued

Page

16. Harold L. Bergman-----	12
17. Joan Smith-Sonneborn-----	12
18. Nancy Stanton-----	12
19. Ralph d'Arge-----	13
20. Donald A. Anderson-----	13
21. Charles E. Bradley-----	13
22. John Jackson-----	13
23. Tony McGann-----	13
24. Michael Cerullo-----	13
25. C. Kent Allen-----	13
26. Paul Dunham-----	13
27. Charles A. Lindly-----	13
28. Dorothy Cunningham-----	14
29. John Woods-----	14
30. Reid C. Miller-----	14
31. Charles Rhodine-----	14
32. Kenneth Nelson-----	14
33. E. George Rudolph-----	14
34. Kelly Patterson-----	14
RETIREMENTS-----	14
RECALLS -- In the College of Arts and Sciences	
1. Rollin H. Denniston-----	15
2. Garth Kennington-----	16
INFORMATION ON RESIGNATIONS-----	16
ACTING DEAN -- In the College of Health Sciences	
Beverly J. Taheri-----	17
DEPARTMENT HEADS	
1. Garth Massey-----	17
2. Arthur P. Boresi-----	17
LIMITED SERVICE BENEFIT -- Margaret S. Mains-----	17
RESOLUTION RE MARION M. SCHRUM-----	18
PH.D. DEGREE IN CHEMICAL ENGINEERING-----	18
APPROVAL OF DEGREES-----	19
HONORARY DEGREES-----	20
AUTHORIZATION FOR INTERIM APPOINTMENTS-----	20
TEACHERS INSURANCE ANNUITY ASSOCIATION AND COLLEGE RETIREMENT EQUITIES FUND RETIREMENT PLAN-----	20

	<u>Page</u>
AMENDMENT TO REGULATIONS OF THE TRUSTEES, CHAPTER II., THE ADMINISTRATIVE ORGANIZATION OF THE UNIVERSITY-----	22
RETIREMENT AND INSURANCE COMMITTEE RESOLUTIONS-----	23
COMPENSATION PLAN REVIEW-----	26
AUTHORIZATION FOR STOCK TRANSFERS-----	26
BOND AUDIT REPORT-----	27
STATE EXAMINER'S REPORT-----	27
BUDGET CHANGE-----	28
CONTRACTS, GRANTS, GIFTS AND SCHOLARSHIPS-----	28
PHYSICAL PLANT	
1. Guthrie Property-----	29
2. S. H. Knight Science Camp-----	30
3. Gillette Research and Extension Center Disposition-----	30
4. Chi Omega House Addition-----	31
5. Arena-Auditorium Project-----	31
DEVELOPMENT COMMITTEE-----	32
W. R. COE TRUST FUND COMMITTEE-----	32
NEW BUSINESS-----	32
ADJOURNMENT AND DATE OF NEXT MEETING-----	32

THE UNIVERSITY OF WYOMING

Minutes of the Trustees
December 18, 1980

A regular meeting of the Trustees of The University of Wyoming was called to order by President McCue at 8:15 a.m. on December 18, 1980, in the Reading Room of the Commerce and Industry Building.

ROLL CALL

The following Trustees were in attendance: Brodrick, Chapin, McCue, Mickelson, Miracle, Quealy, Smith, Thorpe, and ex officio members Jennings, Simons, and Hilderbrand. Trustee members Coulter, Fordyce, Gillaspie, Nolan, and ex officio member Governor Herschler were absent. Also present were Elliott G. Hays, Vice President for Finance; Allan Spitz, Vice President for Academic Affairs; Donald Veal, Vice President for Research and Graduate Studies; Vern Shelton, Assistant to the President for Information; William G. Solomon, Special Assistant to the President; M. W. Johns, Director of Alumni Relations; John Borrelli, Chairman of the Faculty Senate; and Donna Ruffing, Chairman of the Staff Council.

APPROVAL OF MINUTES

President McCue asked if there were any corrections or additions to the minutes of the meeting of November 20, 1980. Mr. Brodrick moved approval of the minutes of November 20, 1980, as circulated. The motion was seconded by Mr. Quealy, and it carried.

REPORT OF
PERSONNEL COMMITTEE

Mr. Miracle reported that the Personnel Committee had reviewed the recommendations contained in the December 17-18, 1980 Trustees' Report and Addendum as follows: Appointments, honorific appointments, continuation of probationary appointments, leaves of absence, sabbatical leaves, retirements, recalls, acting dean, department heads, and limited service benefits. The Personnel Committee found the recommendations in order and recommended them for approval without any change. Questions on any item were invited. Mr. Miracle moved approval of the foregoing described matters as contained in the Trustees' Report and Addendum and that they be incorporated into the minutes of the meeting. Mr. Brodrick seconded the motion, and it carried.

APPOINTMENTS

In accordance with the recommendations, the following appointments were approved effective on the dates indicated and under the conditions cited.

1. William Henry Bohl as Assistant Professor of Agronomy and Extension Agronomist for the 1980-81 fiscal year, effective March 2, 1981, at an annual (11-month) salary rate (appointment contingent upon completion of Ph.D. degree).

2. Edward B. Bradley as Assistant Professor of Agricultural Economics for the 1980-81 fiscal year, effective December 15, 1980, at an annual (11-month) salary rate.

3. Louis Ross Richardson as Instructor in Agronomy for the 1980-81 fiscal year, effective October 1, 1980, at an annual (11-month) salary rate.

4. Connie Jane Cecil as University Extension Agent for Platte County, effective November 3, 1980, at an annual (11-month) salary rate. This is a new position.

5. Cassie L. Murphy as Assistant Professor of Family Practice (Cheyenne) for the 1980-81 fiscal year, effective December 8, 1980, at an annual (11-month) salary rate. This is a new position.

HONORIFIC APPOINTMENTS

The following honorific appointments were approved.

These honorific appointments carry no tenure rights and no salaries are provided.

1. Jan F. Branthaver as Adjunct Assistant Professor of Chemistry for the period January 12, 1981 through June 30, 1982.

2. Daniel A. Netzel as Adjunct Assistant Professor of Chemistry for the period January 12, 1981 through June 30, 1982.

3. Katsuhiko Nomura as Adjunct Professor of Psychology for the period from October 15, 1980 through June 30, 1981.

4. Major Wilbert J. Radosevich as Professor of Military Science for the period December 31, 1980 through July 1, 1982.

5. Major Douglas W. Richmond as Adjunct Assistant Professor of Military Science for the period February 1, 1981 through February 1, 1984.

PART-TIME APPOINTMENTS

As a matter of information only, the part-time appointments were reported to the Trustees.

CONTINUATION OF PROBATIONARY
APPOINTMENTS

The following faculty members
were approved for continuation

on probationary appointment for the 1981-82 year unless
otherwise specified.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF AGRICULTURE</u>		
Abernethy, Rollin	Plant Science	Assistant Professor
Busby, Frank	Range Management	Professor
Clark, Kathleen (1982-83 academic year)	Home Economics	Instructor
Craddock, Billy (1982-83 fiscal year)	Animal Science	Assistant Professor
Ernst, David	Plant Science	Assistant Professor
Fernandez, John (1982-83 fiscal year)	Plant Science	Assistant Professor
Fiedler, Diane (1982-83 fiscal year)	Home Economics	Instructor
Hancock, Heman (1982-83 fiscal year)	Microbiology/ Veterinary Medicine	Associate Professor
Harrington, Karen	Home Economics	Instructor
Held, Larry (1982-83 fiscal year)	Agricultural Economics	Assistant Professor
Higgins, Patrick	Biochemistry	Assistant Professor
Jackson, Grant	Plant Science	Assistant Professor
Middaugh, Charles	Biochemistry	Assistant Professor
Premer, Garnet	Agricultural Extension Service	Instructor
Roth, Don	Plant Science	Assistant Professor
Schwartz, Thomas	Plant Science	Instructor
Smiley, William (1982-83 fiscal year)	Agricultural Extension Service	Instructor

Smith, Michael (1982-83 fiscal year)	Range Management	Assistant Professor
Uriu, Barbara (1982-83 fiscal year)	Home Economics	Instructor
Weibel, John (1982-83 fiscal year)	Microbiology/ Veterinary Medicine	Associate Professor
Williams, Stephen (1982-83 fiscal year)	Plant Science	Assistant Professor
Yates, David	Animal Science	Assistant Professor

COLLEGE OF ARTS AND SCIENCES

Acosta, Enrique (1982-83 academic year)	Psychology	Assistant Professor
Bieber, Stephen	Psychology/ Statistics	Assistant Professor
Blau, George	Psychology	Assistant Professor
Boyce, Mark (1982-83 academic year)	Zoology/ Physiology	Assistant Professor
Buchanan, Thomas	Recreation and Park Administration	Assistant Professor
Clennan, Edward	Chemistry	Assistant Professor
Combs, Julia (1982-83 academic year)	Music	Assistant Professor
Crawford, Helen (1982-83 academic year)	Psychology	Assistant Professor
Frost, Bryce (1982-83 academic year)	Geology	Assistant Professor
Gern, William	Zoology/ Physiology	Assistant Professor
Grasdalen, Gary (1982-83 academic year)	Physics/Astronomy	Associate Professor
Harris, Janice (1982-83 academic year)	English	Assistant Professor
Hartman, Ronald (1982-83 academic year)	Botany	Assistant Professor

Irwin, Larry (1982-83 academic year)	Zoology/ Physiology	Assistant Professor
Kemler, Katherine (1982-83 academic year)	Music	Assistant Professor
Kim, Quee-Young (1982-83 academic year)	Sociology	Assistant Professor
Mitra, Gautam (1982-83 academic year)	Geology	Assistant Professor
Murdock, Margaret	Political Science	Assistant Professor
Murphy, Thomas	Political Science	Assistant Professor
Nicholas, Karen	Psychology	Assistant Professor
Patraka, Vivian (1982-83 academic year)	English	Assistant Professor
Reher, Charles	Anthropology	Assistant Professor
Riccillo, Samuel (1982-83 academic year)	Communication	Assistant Professor
Salstad, Mary Louise (1982-83 academic year)	Modern/Classical Languages	Assistant Professor
Schaefer, Jean (1982-83 academic year)	Art	Assistant Professor
Siegel, Mark	English	Assistant Professor
Smart, Gary (1982-83 academic year)	Music	Assistant Professor
Smith, William (1982-83 academic year)	Botany	Assistant Professor
Umber, Ray (1982-83 academic year)	Botany	Assistant Professor

COLLEGE OF COMMERCE AND INDUSTRY

Brookshire, David (1982-83 academic year)	Economics	Assistant Professor
Gerking, Shelby (1982-83 academic year)	Economics	Associate Professor
Hoffmeister, J. (1982-83 academic year)	Business Administration	Associate Professor
Schulze, William	Economics	Associate Professor

Seward, Sam	AFIT	Temporary Associate Professor
Taylor, Samuel (1982-83 academic year)	Business Administration	Assistant Professor
Tschirhart, John (1982-83 academic year)	Economics	Associate Professor

COLLEGE OF EDUCATION

Benson, Joseph	Physical Education	Assistant Professor
Bishop, Ann	University School	Instructor
Campbell, Robert (1982-83 academic year)	University School	Assistant Professor
Clarke, Ray	Adult Education/ Instructional Services	Associate Professor
Dawson, Bruce	Curriculum/Instruction	Instructor
Goldman, Stephen (1982-83 academic year)	University School	Assistant Professor
Hauge, Jerry (1982-83 academic year)	Curriculum/Instruction	Assistant Professor
Hodgkinson, William (1982-83 academic year)	Vocational Education	Assistant Professor
Hoggan, Donald (1982-83 academic year)	Vocational Education	Assistant Professor
Howie, Sherry	Curriculum/Instruction	Assistant Professor
Jackson, Grace (1982-83 academic year)	Curriculum/Instruction	Associate Professor
Kasakow, Nancy (1982-83 academic year)	University School	Instructor
Lanning, Wayne	Guidance/Counselor Education	Associate Professor
Peak, Virginia	University School	Instructor
Robinson, Joseph	Vocational Education	Assistant Professor
Russell, Clifford (1982-83 academic year)	Curriculum/Instruction	Assistant Professor
Schroeder, Lyle (1982-83 academic year)	Vocational Education	Assistant Professor

COLLEGE OF ENGINEERING

Amr, Abdel (1982-83 academic year)	Mechanical Engineering	Assistant Professor
Cooper, William (1982-83 fiscal year)	Atmospheric Science	Associate Professor
Egolf, David	Electrical Engineering	Assistant Professor
Hash, J. Bender	Mineral Engineering	Associate Professor

COLLEGE OF HEALTH SCIENCES

Furness, Jayne	Nursing	Assistant Professor
Graveley, Elaine	Nursing	Assistant Professor
Hytjan, Kay (1982-83 fiscal year)	Medical Technology	Instructor
Karns, Phyllis (1982-83 academic year)	Nursing	Instructor
Taheri, Beverley	Nursing	Associate Professor

COLLEGE OF HUMAN MEDICINE

Corbett, John	Human Medicine	Associate Professor
Elkin, Bernice	Family Practice Center/Casper	Associate Professor
Fowler, Robert	Family Practice Center/Casper	Associate Professor
Fradkin, Israel	Family Practice Center/Cheyenne	Professor
Johnson, Raymond	Family Practice Center/Casper	Assistant Professor
Low, James	Family Practice Center/Cheyenne	Associate Professor
Oates, James	Family Practice Center/Cheyenne	Assistant Professor
Wilkins, Edmund	Family Practice Center/Casper	Associate Professor

COLLEGE OF LAW

Battle, Jackson (1982-83 academic year)	Law	Associate Professor
Gelb, Harvey	Law	Professor
Keiter, Robert (1982-83 academic year)	Law	Associate Professor

SCHOOL OF EXTENDED STUDIES

Hart, Russ (1982-83 academic year)	Extended Studies	Instructor
McLean, Michael (1982-83 academic year)	Extended Studies	Instructor

UNIVERSITY SERVICES

Bessler, Joanne	Library	Assistant Professor
Collier, Carol	Library	Assistant Professor
Hanscom, Martha	Library	Assistant Professor
Keiter, Linda	Library	Assistant Professor
Manzo, Bettina	Library	Assistant Professor
Shelton, Diana	Library	Assistant Professor
Underwood, Barbara (1982-83 fiscal year)	Library	Assistant Professor
Vaughan, Stephanie	Library	Assistant Professor
Yaple, Henry (1982-83 fiscal year)	Library	Assistant Professor
Ochiltree, James	Counseling and Testing	Assistant Professor

LEAVES OF ABSENCE

The following leaves of absence without pay were granted for the periods and under the conditions cited.

1. Mary Louise Salstad, Assistant Professor of Modern and Classical Languages in the College of Arts and Sciences, was granted a leave of absence without pay for the 1981 Spring semester, effective January 5, 1981, for personal and professional development reasons.

2. Charles E. Fisher, Assistant Professor of Physical Education in the College of Education, was granted a leave of absence without pay for the 1982 Spring semester, effective January 11, 1982, to complete the residency requirements to obtain his Ph.D. degree.

3. Abdel-Fattah Amr, Assistant Professor of Mechanical Engineering in the College of Engineering, was granted a leave of absence without pay for the period from January 11, 1981 through January 11, 1982, to work with Science Application, Inc. in El Segundo, California doing research in the thermal science area.

SABBATICAL LEAVES

The following sabbatical leaves were approved as recommended by President Jennings for the periods and purposes indicated subject to the availability of funds to support these leaves during 1981-82.

1. Glenn Roehrkasse, Professor of Agricultural Economics and Statistics in the College of Agriculture, for the 1981-82 academic year, to conduct research at New Mexico State University.

2. John E. Lloyd, Professor of Entomology in the College of Agriculture, for the 1982 Spring semester, to complete a textbook.

3. David A. Jaeger, Associate Professor of Chemistry in the College of Arts and Sciences, for the 1982 Spring semester, to conduct research at Emory University in Atlanta.

4. Henry R. Bauer, Associate Professor of Computer Science in the College of Arts and Sciences, for the 1982 Spring semester, to conduct research at the University of California at Berkeley.

5. William C. Donaghy, Professor of Communication in the College of Arts and Sciences, for the 1982 Spring semester, to conduct research.

6. John E. Wideman, Professor of English in the College of Arts and Sciences, for the 1981 Fall semester, to complete a book.

7. Melfried Olson, Associate Professor of Mathematics and Mathematics Education in the College of Arts and Sciences, for the 1981-82 academic year, to conduct research at Oklahoma State University.

8. Carlos Mellizo-Cuadrado, Professor of Spanish in the College of Arts and Sciences, for the 1982 Spring semester, to conduct research in France and Spain.

9. Klaus Dieter Hanson, Associate Professor of German in the College of Arts and Sciences, for the 1981 Fall semester, to conduct research in Cologne, West Germany.

10. Walter T. Grandy, Professor of Physics in the College of Arts and Sciences, for the 1982 Spring semester, to conduct research in Sao Carlos, Brazil.

11. Charles Ray Smith, Associate Professor of Physics in the College of Arts and Sciences, for the 1981-82 academic year, to conduct research.

12. David J. Hofmann, Professor of Physics in the College of Arts and Sciences, for the 1982 Spring semester to conduct research in Germany.

13. Edwin Flittie, Professor of Sociology in the College of Arts and Sciences, for the 1982 Spring semester, to conduct research.

14. E. C. Reynolds, Professor of Theatre and Dance in the College of Arts and Sciences, for the 1982 Spring semester, to study in London.

15. Clarence W. Bahs, Professor of Theatre and Dance in the College of Arts and Sciences, for the 1982 Spring semester, to study.

16. Harold L. Bergman, Associate Professor of Zoology and Physiology in the College of Arts and Sciences, for the 1982 Spring semester, to conduct research in British Columbia.

17. Joan Smith-Sonneborn, Professor of Zoology in the College of Arts and Sciences, for the 1982 Spring semester, to conduct research.

18. Nancy Stanton, Assistant Professor of Zoology in the College of Arts and Sciences, for the 1981 Fall semester, to conduct research.

19. Ralph d'Arge, Professor of Economics in the College of Commerce and Industry, for the 1982 Spring semester, to conduct research.

20. Donald A. Anderson, Professor of Statistics in the College of Commerce and Industry, for the 1981-82 academic year, to conduct research in Australia.

21. Charles E. Bradley, Professor of Business Administration in the College of Commerce and Industry, for the 1981 Fall semester, to conduct research in the Gillette area.

22. John Jackson, Associate Professor of Business Administration in the College of Commerce and Industry, for the 1981 Fall semester, to conduct research.

23. Tony McGann, Professor of Business Administration in the College of Commerce and Industry, for the 1981 Fall semester, to conduct research.

24. Michael Cerullo, Professor of Accounting in the College of Commerce and Industry, for the 1981 Fall semester, to conduct research.

25. C. Kent Allen, Associate Professor of Career Education in the College of Education, for the 1981 Fall semester, to conduct research.

26. Paul Dunham, Professor of Physical Education in the College of Education, for the 1981-82 academic year, to teach and conduct research in Papua, New Guinea.

27. Charles A. Lindly, Professor of Educational Administration in the College of Education, for the 1982 Spring semester, to conduct research in England.

28. Dorothy Cunningham, Assistant Professor in the University School in the College of Education, for the 1981-82 academic year, to conduct research.

29. John Woods, Professor of Physical Education in the College of Education, for the 1981 Fall semester, to conduct research at Pennsylvania State University.

30. Reid C. Miller, Professor of Chemical Engineering in the College of Engineering, for the 1982 Spring semester, to conduct research in New Zealand.

31. Charles Rhodine, Professor of Electrical Engineering in the College of Engineering, for the 1982 Spring semester, to conduct research at the University of California at Irvine.

32. Kenneth Nelson, Associate Professor of Pharmacy in the College of Health Sciences, for the 1981 Fall semester, to conduct research at the University of Texas.

33. E. George Rudolph, Professor of Law in the College of Law, for the 1982 Spring semester, to complete a book.

34. Kelly Patterson, Associate Professor in the University Library, for the period from February through June, 1982, to conduct research and write a book.

RETIREMENTS

The following employees were granted retirement on the dates

and under the conditions cited.

<u>Name</u>	<u>Position</u>	<u>Effective Date of Retirement</u>
Hanna, James	Professor of Mathematics	6/30/81 with designation as <u>Emeritus</u>

Harding, Samuel	Professor of Physics and Astronomy	6/30/81 with designation as <u>Emeritus</u>
Hoyt, Gordon	Associate Professor of Physics and Astronomy	6/30/81 with designation as <u>Emeritus</u>
Mains, Margaret	Professor of Dance	6/30/81 with designation as <u>Emeritus</u>
McDaniel, Lloyd	Professor of Accounting	5/17/81 with designation as <u>Emeritus</u>
Milstead, Agnes	Assistant Professor of Library Science	6/30/81 with designation as <u>Emeritus</u>
Paules, Leon	Associate Professor of Animal Science	1/31/81 with designation as <u>Emeritus</u>
Pierantonio, Avo	Lead Worker Custodian Department Physical Plant	10/31/80
Singleton, Paul C.	Professor of Soils	6/30/81 with designation as <u>Emeritus</u>
Denniston, Rollin H.	Professor of Zoology and Physiology	1/5/81 with designation as <u>Emeritus</u>
Kennington, Garth	Professor of Zoology and Physiology	1/5/81 with designation as <u>Emeritus</u>

RECALLS -- In the College of Arts and Sciences The Regulations of the Trustees provide that with their consent and at the request of appropriate University officers, employees officially retired from the University may be recalled annually. In accordance with this provision, the following employees were recalled.

1. Rollin H. Denniston, Professor Emeritus of Zoology and Physiology, was recalled three-quarter time for the 1981 Spring

semester, effective January 6, 1981, at a salary rate for the period.

2. Garth Kennington, Professor Emeritus of Zoology and Physiology, was recalled one-quarter time for the 1981 Spring semester, effective January 6, 1981, at a salary rate for the period.

INFORMATION ON
RESIGNATIONS

As a matter of information only,
the following resignations

were acknowledged.

1. Donna Berg as Assistant Professor in the University Library, effective September 30, 1980.

2. Ronald Gibson as Temporary Instructor in Vocational Education, effective November 14, 1980.

3. James A. Gore as Lecturer in Entomology, effective December 1, 1980.

4. H. Gordon Harris as Associate Professor of Chemical Engineering, effective January 5, 1981.

5. Nancy A. Johnston as Assistant Professor of Agricultural Extension and Associate State 4-H Leader, effective May 31, 1981.

6. Donald Kitchen as Associate Professor of Veterinary Pathology and Diagnostic Veterinary Pathologist, effective November 1, 1980.

7. Douglas Thornton as Assistant Professor of Music Education, effective May 17, 1981.

8. Richard L. Van Buskirk as Temporary Assistant Professor of Psychology, effective January 5, 1981.

ACTING DEAN -- In the
College of Health Sciences

Beverly J. Taheri, Associate
Professor of Nursing, was

appointed as Acting Dean of the School of Nursing, effective
December 11, 1980, to serve until a permanent Dean can be
appointed.

DEPARTMENT HEADS

The following department heads
were approved as recommended.

1. Garth Massey, Associate Professor of Sociology, was
appointed as Head of the Department of Sociology for a period
of three and one-half years, effective January 1, 1981.

2. Arthur P. Boresi, Professor of Civil Engineering and
Acting Head of the Department of Civil and Architectural
Engineering, was appointed as Head of the Department of Civil
and Architectural Engineering for a five-year term, effective
January 12, 1981.

LIMITED SERVICE BENEFIT

Margaret S. Mains, Professor
of Dance in the College of

Education, was granted a Limited Service retirement benefit
of \$37.80 per month effective with her retirement on July 1,
1981. Mrs. Mains was not a full-time University employee on
March 30, 1953, the date upon which the Limited Service plan
was terminated and employees' benefits for prior service were
vested to them. Because of her dedicated service to the
University, Mrs. Mains was granted the Limited Service benefit.

RESOLUTION RE
MARION M. SCHRUM

Mr. Miracle moved, Mr. Quealy
seconded, and it carried to

adopt the following resolution in tribute to Marion M. Schrum.

WHEREAS, Marion M. Schrum for more than seven years has rendered exemplary service as Dean of the School of Nursing, University of Wyoming; and

WHEREAS, under Dean Schrum's able leadership, faculty of the School of Nursing have made substantial progress and have taken a lead in extending academic programs out into the State; and

WHEREAS, in pursuit of academic excellence, Dean Schrum has attracted well-qualified faculty to The University of Wyoming and was instrumental in achieving continuing accreditation for the School of Nursing;

NOW, THEREFORE, BE IT RESOLVED:

That the Trustees of The University of Wyoming express their appreciation to Dean Marion M. Schrum and commend her for exceptional dedication to her students, her University, and her State; and

BE IT FURTHER RESOLVED:

That the Trustees extend warm best wishes as Dean Schrum assumes new responsibilities as Dean of the Orvis School of Nursing at the University of Nevada-Reno.

PH.D. DEGREE IN
CHEMICAL ENGINEERING

President Jennings said that
a year ago, on the

recommendation of the faculty of the College of Engineering, the Department of Mineral Engineering split to form the Department of Chemical Engineering and the Department of Petroleum Engineering. Prior to this division, the students could follow a course of instruction in either Chemical or

Petroleum Engineering. The Ph.D. degree, however, was awarded by the Mineral Engineering Department with the student's program of study indicating an option in Petroleum or Chemical. It was recommended that approval be given to permit the Department of Chemical Engineering to continue to offer the Ph.D. degree and to have the degree designated as being offered by that department. It should be noted that a new Ph.D. program is not being proposed; and that the faculty of the Department of Petroleum Engineering currently has under consideration the question of whether it wishes to continue the designation of its Ph.D. as Mineral Engineering or whether it wishes to change such designation. Mr. Smith moved that approval be given to permit the Department of Chemical Engineering to continue to offer the Ph.D. degree and to have the degree designated as being offered by that department. The motion was seconded by Mr. Mickelson, and it carried.

APPROVAL OF DEGREES

It was moved by Mr. Miracle, seconded by Mr. Chapin, and carried that the award of degrees be approved to those individuals recommended by the faculty and deans, with a record of such degree awards to be maintained in the Office of the Registrar after authentication by the President of the University.

HONORARY DEGREES

As a matter of information, President Jennings reported that recommendations for honorary degrees should be submitted in writing to the President's Office no later than January 31, 1981. Supporting data should accompany the recommendations. As set forth in the Regulations of the Trustees, criteria governing award of honorary degrees are: 1) notable contribution to the health, education, or general welfare of the people of the State; 2) outstanding accomplishment on either a state or national level by alumni of the University; and 3) accomplishment so outstanding as to have won recognition on a national or international level.

AUTHORIZATION FOR
INTERIM APPOINTMENTS

To permit the appointment of personnel to remaining vacancies which should be filled by the beginning of the Spring semester, Mr. Quealy moved that President Jennings be authorized to make such appointments, subject to confirmation by the Trustees at the January meeting. The motion was seconded by Mr. Miracle, and it carried.

TEACHERS INSURANCE ANNUITY
ASSOCIATION AND COLLEGE
RETIREMENT EQUITIES FUND
RETIREMENT PLAN

In January 1970, the Trustees adopted a resolution establishing a supplemental TIAA-CREF retirement plan. Over the past ten years, this plan has been amended in several respects by Trustee action. Mr. Hays advised that a change is now needed in the repurchase section. Mr. Miracle moved, Mr. Mickelson seconded, and it

carried to adopt the following resolution providing for the TIAA-CREF retirement plan.

TEACHERS INSURANCE ANNUITY ASSOCIATION (TIAA)
AND
COLLEGE RETIREMENT EQUITIES FUND (CREF) RETIREMENT PLAN

A supplemental TIAA-CREF retirement plan was established for the University of Wyoming by SF 178 passed during the 1969 Legislative session. Classes of employees eligible for participation are all employees earning an annual salary of \$6,600 or more.

I. Participation. This is a one-time voluntary election for all present and future employees earning more than \$6,600.

II. Retirement Age. Except as provided in Section III., all participants in this retirement plan shall retire at the end of the fiscal year in which they attain age 65, herein called normal retirement age.

III. Extension of Service. At the option of the Trustees, and with the concurrence of the individual, a recommendation for an annual extension of employment beyond age 65 may be made for definite periods not to exceed one year each, but no such extensions shall postpone retirement beyond the end of the fiscal year in which age 70 is attained.

IV. Contributions. The contribution rates to this plan will be identical to contributions to the Wyoming Retirement System which are determined by the legislature. The ratio rate of employee/employer contributions is determined by the Trustees. Allocation of contributions between TIAA and CREF is at the option of the employee.

V. Leave of Absence. During leave of absence on part pay, the University of Wyoming will continue contributions based on salary paid while on leave of absence if the participant does likewise.

VI. Contracts. Each TIAA retirement annuity contract and CREF certificate issued in accordance with Section IV. of this plan is for the sole purpose of providing a retirement and/or death benefit and is the property of the individual participant.

VII. Repurchase. In the event a participant in this plan terminates employment for reasons other than retirement or disability and requests that TIAA-CREF repurchase his or her annuity, the University of Wyoming will approve such repurchase provided the participant is not employed by or moving to another institution having a TIAA-CREF retirement plan for which he or she will be eligible, and provided the repurchase meets the other conditions under which TIAA-CREF will repurchase annuities. Upon repurchase the portion of the accumulation (less any repurchase charge) attributable to plan contributions made by the participant will be payable by TIAA-CREF to the participant. The portion of the accumulation attributable to plan contributions made by the University will remain in the annuity contract(s) to provide retirement and/or death benefits for the participant, except that if the plan contributions made by the University to the annuities totaled less than \$2,000 such portion (less any repurchase charge) will be paid to the participant. Amounts paid to the participant upon repurchase shall be in full satisfaction of the participant's rights to retirement and/or death benefits attributable to such amounts repurchased.

VIII. Amendment. While it is expected that this plan will continue indefinitely, the University of Wyoming reserves the right to modify or discontinue it at any time.

IX. Effective Date. The supplemental TIAA-CREF retirement plan at the University of Wyoming first became effective on January 1, 1970. This resolution incorporates several modifications of the plan since that time, and shall be effective January 1, 1981.

AMENDMENT TO REGULATIONS OF
THE TRUSTEES, CHAPTER II.,
THE ADMINISTRATIVE ORGANIZATION
OF THE UNIVERSITY

A reorganization within
the area of the Vice
President for Finance

has been designed and will provide for (a) greater flexibility of personnel assignments and (b) greater backup through the broadened experience of a management team. Mr. Chapin moved that Chapter II., Section 3 be amended to read as follows to reflect the reorganization, effective January 1, 1981.

Mr. Smith seconded the motion, and it carried.

* * *

Section 3. VICE PRESIDENT FOR FINANCE

The Vice President for Finance shall be responsible to the President for the administration of all the business and financial affairs and the physical plant of the University. As the principal financial officer of the University, the Vice President for Finance shall perform such duties as are required by statute or by University regulations.

He/she shall execute such agreements, leases, and other instruments relating to the transfer of real property, as may be appropriate to the management, control, acquisition, or disposition of property of The University of Wyoming in accordance with programs and functions of the University authorized by regulations or other directions of the Trustees.

The Vice President for Finance shall have administrative supervision over the following units: Finance (Controller), Physical Plant, Personnel Administration, Campus Planning Office, Campus Police, Service and Auxiliary Enterprises, University Safety Office, and such other units and personnel as may be designated by the President. He/she shall be assisted by a deputy who shall be empowered to act in all matters in the absence of or at the direction of the Vice President for Finance, and by such assistants as are authorized from time to time.

In accordance with the Bylaws, the Vice President for Finance shall serve as the Deputy Treasurer of the Trustees of The University of Wyoming, and shall exercise all duties and responsibilities incident to this position, to include the receipt, custody and recording of all monies or funds payable to the Trustees, the Treasurer, the University, or any of its colleges, divisions, or departments; and the disbursement or investment of such funds and monies as authorized by the Trustees, such disbursements to be upon vouchers authorized and approved by the Vice President for Finance, by the deputy, or by other designee when authorized in writing by the Vice President for Finance.

RETIREMENT AND INSURANCE
COMMITTEE RESOLUTIONS

President Jennings said that
members of The University of

Wyoming Joint Faculty-Staff Retirement and Insurance

Committee have adopted the following six resolutions for

improvements in the Wyoming Retirement System. Support for the resolutions has been given by the Faculty Senate and Staff Council. Resolutions one through four are consistent with positions taken earlier by the Trustees, whereas Resolutions five and six have not previously been before the Trustees.

1. WHEREAS, it has been several years since there has been a cost of living adjustment to retirement benefits paid to State of Wyoming retirees, and

WHEREAS, inflation continues to erode the purchasing power of retirees because retirement benefits are not automatically adjusted for cost of living, therefore

BE IT RESOLVED, that the Trustees of the University of Wyoming urge the Wyoming Retirement Board to support and members of the 1981 Legislature to enact legislation to appropriate funds to pay an additional \$1.00 per month for each year of covered service to all employees retired at the passage of this legislation.

2. WHEREAS, the 1980 Actuarial report on the Wyoming Retirement System reports an unfunded accrued liability, part of which is attributable to a 1979 amendment to the statutes which prohibits the refund of the employer subsidized portion of employee contributions after March 1, 1979, therefore

BE IT RESOLVED, that the Trustees of the University of Wyoming urge the Wyoming Retirement Board to support and members of the 1981 Legislature to enact legislation to amend retirement statutes to permit the refund of the employer subsidized portion of employee contributions, and to take whatever additional steps necessary to insure the financial soundness of the System without loss of present benefits.

3. WHEREAS, increases in the cost of living erode the purchasing power of retirement annuities, therefore

BE IT RESOLVED, that the Trustees of the University of Wyoming urge the Wyoming Retirement Board to support and members of the 1981 Legislature to enact legislation to amend retirement statutes to modify the Wyoming Retirement Plan to provide an automatic annual increase in retirement benefits based on the Consumer Price Index, not to exceed 4% per annum.

4. WHEREAS, a noncontributory retirement plan presents significant fiscal benefits to the employee's total compensation, therefore

BE IT RESOLVED, that the Trustees of the University of Wyoming urge the Wyoming Retirement Board to support and members of the 1981 Legislature to enact legislation to appropriate funds for the employer to contribute 100% of the employee's share of retirement contributions.

5. WHEREAS, the current Wyoming Statutes governing administration of the Wyoming Retirement System defines "State Employee" without regard to term of employment, and

WHEREAS, this definition requires employers to enroll all eligible state employees in the Wyoming Retirement System even though the expected term of employment may be very short, and

WHEREAS, this enrollment process and subsequent withdrawal of contributions by terminated short term employees results in unnecessary inconvenience to temporary employees and unnecessary administrative cost to the employer and the Wyoming Retirement System, therefore

BE IT RESOLVED, that the Trustees of the University of Wyoming urge the Wyoming Retirement Board to support and members of the 1981 Legislature to enact legislation to amend the Wyoming Statutes so that enrollment in the Wyoming Retirement System is optional at any time during the first year of eligible State employment and mandatory following 12 months of eligible employment.

6. WHEREAS, since significant changes occur in the Wyoming Retirement System and TIAA/CREF, therefore

BE IT RESOLVED, that the Trustees of the University of Wyoming submit a request to the Wyoming Retirement Board to grant employees of higher education the right to periodically elect between TIAA/CREF and the Wyoming Retirement System, said election not to be repeated more often than once every five years, will not be retroactive, and benefits earned under the Wyoming Retirement System while participating in TIAA/CREF will be calculated by the money purchase formula.

Discussion was held on resolution one as to whether \$1.00 per month or \$3.00 per month for each year of covered service to all employees would be more appropriate. It was decided that resolution one should be amended to read \$3.00 per month.

Mr. Miracle moved resolution one be amended to read "an additional \$3.00 per month for each year of covered service" and that the Trustees endorse resolutions five and six. The motion was seconded by Mr. Smith, and it carried.

COMPENSATION PLAN REVIEW

As a matter of information, President Jennings reported that arrangements have been made for consultants from Hayes/Hill Incorporated to assist in the review of the University of Wyoming staff classification and compensation plan. The consulting firm has offices in Chicago, Dallas, and New York, has had extensive experience in developing compensation plans for institutions of higher education, and has previously consulted for the University of Wyoming. The consultants will work closely with the Compensation Plan Committee of the UW Staff Council. William E. Morgan, Professor of Economics and Temporary Special Assistant to the President, will provide liaison between the University and the consultants.

AUTHORIZATION FOR STOCK TRANSFERS

Mr. Hays said that brokerage firms are requesting certification of resolutions carrying a date within six months of the transaction. Mr. Quealy moved, Mr. Smith seconded, and it carried to adopt the following resolution.

RESOLVED that the Treasurer of The University of Wyoming Trustees and the President of The University of Wyoming, representing the Trustees of The University of Wyoming, a body corporate, are hereby authorized to sell, assign and transfer stocks, bonds, evidences of interest, evidences of indebtedness and/or other obligation, and all other securities, corporate or otherwise, now or hereafter held by this corporation in its own right or in any fiduciary capacity, and to execute any and all instruments necessary, proper or desirable for the purpose; further that any past action in accordance herewith is hereby ratified and confirmed; and further, that any officer of this corporation is hereby authorized to certify this Resolution to whom it may concern.

BOND AUDIT REPORT

President Jennings noted

that no problems or

discrepancies were noted in the Audit Report prepared by Wittler, Smith and Associates, as required by the January 15, 1974, June 1, 1975-A, December 1, 1975-B and June 1, 1978 bond resolutions for the fiscal period ending June 30, 1980. Mr. Mickelson moved acceptance of the Audit Report. The motion was seconded by Mr. Chapin, and it carried.

STATE EXAMINER'S REPORT

Mr. Hays discussed the

Examination of the Books

and Records of the University of Wyoming which was prepared by the State Examiner after his audit of University accounts. The audit covers the period July 1, 1978 to June 30, 1979. Mr. Hays explained the various recommendations contained in the report and advised that these recommendations were being implemented. Mr. Miracle moved that the Trustees acknowledge receipt of the report concurring in the Examiner's recommendations. The motion was seconded by Mr. Mickelson, and it carried. A copy of this report and the acknowledgment of this Report on the examination of the Books and Records

of The University of Wyoming will be kept on file in the Office of the Vice President for Finance.

BUDGET CHANGE

Mr. Chapin moved that an appropriation of \$7,800.00

be made from the Trustees' Reserve to the Office of the President to meet a variety of costs for the balance of this fiscal year. The motion was seconded by Mr. Quealy, and it carried.

Statement of Trustees' Reserve

Balance, December 2, 1980	\$39,600.00
Less appropriation	<u>7,800.00</u>
Balance in Trustees' Reserve	\$31,800.00

CONTRACTS, GRANTS,
GIFTS AND SCHOLARSHIPS

It was moved by Mr. Quealy,
seconded by Mr. Mickelson,

and carried to accept contracts, grants, gifts, and scholarships in the total amount of \$1,926,494.71 in the following individual amounts: (1) Contracts and Grants for the period September 30, 1980, through November 30, 1980, \$1,555,208.00; and (2) Scholarships and Gifts for the period September 26, 1980, through November 17, 1980, \$371,286.71.

PHYSICAL PLANT

President McCue called on
Mr. Brodrick for a report of

the Physical Plant and Equipment Committee meeting which was held December 17, 1980. The following individuals were in attendance at the committee meeting: Trustees Brodrick, Smith, Thorpe, McCue, Mickelson, Miracle, Quealy, Simons, and Jennings;

University staff members Arnold, Hays, Henry, Jones, Shelton, Solomon and Veal; and Faculty Senate Chairman John Borrelli.

1. Guthrie Property. At the August 1, 1980 meeting of the Trustees, a motion was carried which (a) confirmed an agreement between the University and J.A. Guthrie, Jr. providing for the lease, with option to purchase, of property at 1200 Ivinson Avenue, and (b) authorized an appropriation from the Trustees' Reserve sufficient to pay the cost provided for in the agreement. Pursuant to the terms of this agreement, the University of Wyoming Foundation intends to exercise the option to purchase the property, with a view toward entering into a similar lease/purchase agreement with the University effective January 1, 1981.

Such an agreement will contain essentially the same terms and conditions as those contained in the current lease/purchase agreement between the University and Mr. Guthrie. The University will continue to make monthly rental payments on the property in the amount of \$1,400.00 plus payment of taxes, insurance, utilities, and maintenance. In the event that the legislature provides funding for the University to exercise its option to purchase the Guthrie property, the Foundation will agree to convey the premises by warranty deed in consideration of payment by the University of the balance due on the promissory note evidencing the remaining obligation of the Foundation to Mr. Guthrie.

Mr. Brodrick moved that the Trustees authorize officers of the University of Wyoming to enter into an agreement with the University of Wyoming Foundation, effective January 1, 1981,

for the lease of the Guthrie property with option to purchase, on the terms and conditions as outlined above. The motion was seconded by Mr. Smith, and it carried.

2. S. H. Knight Science Camp. President Jennings reported that the former S. H. Knight Science Camp was abandoned four years ago by the University. The campsite has now been nominated as a national historic site and it is highly probable that it will be accepted as such if a suitable tenant is found.

The United States Forest Service will exercise the terms of the lease agreement with the University of Wyoming if a suitable tenant is not located, thereby obligating the University to expend funds to dismantle the campsite improvements.

Negotiations with the University of the Wilderness and the Forest Service have reached a point where University of Wyoming action is appropriate. The University of the Wilderness is a national non-profit organization for educational and ecological studies through worldwide workshops and wilderness field trips. The Forest Service considers the University of the Wilderness to be a suitable tenant and will issue a use-permit upon receiving notification of the transfer of campsite improvements ownership.

Mr. Brodrick moved that the University transfer ownership of the campsite improvements to the University of the Wilderness for \$100.00. Mr. Quealy seconded the motion, and it carried.

3. Gillette Research and Extension Center Disposition. Mr. Brodrick moved, Mr. Smith seconded, and it carried to

adopt the following resolution.

WHEREAS, the Gillette Research and Extension Center, consisting of 765.23 acres, more or less, with residences, other buildings, and improvements, was officially closed August 1, 1980; and

WHEREAS, the Trustees wish to reserve a portion of the property to be used by The University of Wyoming as a possible site for instructional activities in meeting its academic commitment to residents of Campbell County; and

WHEREAS, The University of Wyoming Trustees are desirous of disposing of the remainder of the Research and Extension Center property and improvements at current appraised values;

NOW, THEREFORE, BE IT RESOLVED:

That the Trustees recommend to the State Land Board that appropriate action be taken to offer the above-described lands and improvements for public sale, acknowledging the interest of Campbell County and the City of Gillette in a parcel, and reserving a tract for The University of Wyoming; and

BE IT FURTHER RESOLVED:

That the Trustees recommend that proceeds from the sale of said land and improvements be used by The University of Wyoming in upgrading agricultural programs of the College of Agriculture, with expenditures for such purpose subject to the authorization of the Wyoming Legislature.

4. Chi Omega House Addition. Mr. Brodrick moved that the University approve the Chi Omega House addition making sure it is consistent with the architecture of the original construction. Mr. Miracle seconded the motion, and it carried.

5. Arena-Auditorium Project. As a matter of information, Morris Jones reported to the committee the progress of the Arena-Auditorium construction. The project is on schedule according to the original contract. The installation of the roof will begin in the next few weeks.

DEVELOPMENT COMMITTEE

Mr. Brodrick reported on the Development Committee meeting held December 17, 1980. Copies of the minutes were distributed to the Trustees. Mr. Brodrick urged all Trustee members to contact C. E. Hollon regarding names of individuals who would like to contribute to the University.

W. R. COE TRUST
FUND COMMITTEE

Mr. Smith reported on the W. R. Coe Trust Fund Committee meeting. It was the consensus of the Committee to watch the bond market for a rally so that losses could be minimized.

NEW BUSINESS

President Jennings said the February meeting was scheduled for the 19th and 20th. He would like to change this meeting date to February 20 and 21. There were no objections to the change, so the February meeting will be held on Friday and Saturday, February 20-21.

ADJOURNMENT AND DATE
OF NEXT MEETING

There being no other business to come before the Trustees, Mr. Quealy moved that the meeting be adjourned. The motion was seconded by Mr. Miracle, and it carried. The next meeting will be January 15, 1981.

Respectfully submitted,

Karleen B. Anderson
Karleen B. Anderson
Deputy Secretary